

**CITY OF SEYMOUR PARKS & RECREATION DEPARTMENT  
GREEN SPACE/SHELTER HOUSE RESERVATION CONFIRMATION**

Name of Park	Date of Event	# Attending	
Organization Name	Contact Name	Phone Number	
Beech	Cedar	Pine	Walnut
3 Maples	Poplar	Silver Maple	Elm
Birch	Gum	Oak	Ash
Spruce	Red Oak	Shelter House	

*\*Do not drive into the park. Only authorized vehicles are permitted. Contact the Parks & Rec Office if special arrangements are needed. You will need a signed permission slip for your vehicle to be in the park.*

*\*Shelter House Reservations are \$25 per 100 persons attending. An additional \$5 will be charged for any amount over 100 persons. This applies to Family Reunions Only. Company Picnics are billed on a separate fee schedule. Call the office to inquire about the corporate rate.*

*\*No charge for park space used unless a reservation is made. Reservations take priority.*

***\*The Parks and Recreation Department will make every effort to accommodate the quantity of tables in the reserved area for your event. Exact placement of tables is the responsibility of the person making the reservation.***

*\*If you experience problems, call Jason (812)498-3185, Jeff (812)525-9490, Bob (812)569-6064 or Seymour Police Department at (812)522-1234.*

Seymour Parks & Recreation Department  
301-309 N Chestnut Street  
Seymour, IN 47274  
(812)522-6420

Hours: Mon - Fri 8:00 a.m. - 4:30 p.m.

Amount Paid: \_\_\_\_\_

Date Paid: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_