

**CITY OF SEYMOUR PARKS & RECREATION DEPARTMENT
GREEN SPACE/SHELTER HOUSE RESERVATION CONFIRMATION**

| | | | |
|-------------------|---------------|---------------|--------|
| Name of Park | Date of Event | # Attending | |
| Organization Name | Contact Name | Phone Number | |
| Beech | Cedar | Pine | Walnut |
| 3 Maples | Poplar | Silver Maple | Elm |
| Birch | Gum | Oak | Ash |
| Spruce | Red Oak | Shelter House | |

**Do not drive into the park. Only authorized vehicles are permitted. Contact the Parks & Rec Office if special arrangements are needed. You will need a signed permission slip for your vehicle to be in the park.*

**Shelter House Reservations are \$40 per 100 persons attending. An additional \$10 will be charged for any amount over 100 persons. This applies to Family Reunions Only. Company Picnics are billed on a separate fee schedule. Call the office to inquire about the corporate rate.*

**No charge for park space used unless a reservation is made. Reservations take priority.*

****The Parks and Recreation Department will make every effort to accommodate the quantity of tables in the reserved area for your event. Exact placement of tables is the responsibility of the person making the reservation.***

**If you experience problems, call Jason (812)498-3185, Jeff (812)525-9490, Bob (812)569-6064 or Seymour Police Department at (812)522-1234.*

Seymour Parks & Recreation Department
301-309 N Chestnut Street
Seymour, IN 47274
(812)522-6420

Hours: Mon - Fri 8:00 a.m. - 4:30 p.m.

Amount Paid: _____

Date Paid: _____

Authorized Signature: _____